

Downtown Moses Lake Association – Moses Lake Farmers Market

Downtown Farmers Market Vendor Agreement
(509) 770-1700

Mail Application: PO Box 1201 Moses Lake, WA 98837

Email Application: director@downtownmoseslake.org

Drop Off Application: Obra Project 205 S Division St.

Deadline to apply for June Market: June 10th

The Downtown Moses Lake Association and Moses Lake Farmers Market are partnering to pilot a weeknight Farmers Market in Downtown!

We can accept limited members on a first come first served basis and dependent on vendor variety. The Downtown Market will best accommodate craft, produce, and retail vendors. Limited electricity and water are available in the Downtown area.

All rules established in the MLFM Vendor Guide apply to this Market.

Contact Information:

Vendor Name: _____

Owner: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Email: _____

Location of Farm (For produce vendors only): _____

Please specify your business type:

Produce _____ Craft _____ Prepared Gourmet Food _____ Non Profit _____

Please describe produce grown, crafts created, or food prepared. Nonprofits, please describe activity or information being shared.

UBI Number:

Accommodations:

Please specify if you need: ___110amp___220amp___50amp___Water

Parking and Trailer Space:

Vendors will load and unload in the closed off streets directly in front of your designated stall. The Sinkiuse Square parking lot will be reserved for vendors to park once unloading is complete.

There is no trailer space provided for this Market.

Permits and Documents Needed:

Prepared/Gourmet Food Vendors: MUST have current insurance, health permits and kitchen certificate submitted with their application.

UBI Number (All Vendors): _____

Vendor Fees:

All vendors must be a member of the Moses Lake Farmers Market. \$50 annual fee must be paid to the Market.

Stall Fee: \$25 for each Downtown Market attended.

**Fees will be collected the day of. Payment can be made via cash, card or check.*

**No refunds will be given.*

Hold Harmless Agreement:

The undersigned here by accepts and assumes any and all risks, claims, actions and damages, direct or indirect, which the undersigned may incur as the result of participation in any event or activity, which is sanctioned by the Downtown Moses Lake Association I expressly agree that I will hold Downtown Moses Lake Association, the event director, the City of Moses Lake and all of their respective officers, employees, agents, representatives, successors, or assigns harmless, and otherwise indemnify the same, from and against any such risk, claim, action, or damage arising from my participation in any such event. It is my expressed intention that this disclaimer and hold harmless agreement is binding upon, my agents, representatives, heirs and assigns.

Vendor Signature: _____ Date: _____

Date(s) you would like to attend:

___ Thursday, June 16th 4:00pm – 8:00pm

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__ Thursday, July 21st 4:00pm – 8:00pm

__ Thursday, August 18th 4:00pm – 8:00pm

__ Thursday, September 15th 4:00pm – 8:00pm

Important Details:

Setup Times: Vendors can begin setup Downtown at 2:30pm. All vendors must be setup by 4:00pm.

Takedown Times: No early takedowns for this market. The only exception for an early takedown would be by vendor vote. All vendors will stay or all vendors will go. Takedown is at 8:00pm.

Pack It In, Pack It Out: All garbage goes back with you! We are trying to avoid overflow in the City's garbage cans.

Location: The Downtown market will surround Sinkiuse Square on Ash Street and Third Avenue. Stall numbers will be assigned and written on the ground in chalk.

Unloading/Parking: Streets where vendors will be setup will be closed to the public. Vendors can park in the closed street while loading and unloading. When finished, vendors will have exclusive access to the parking lot attached to Sinkiuse Square.

Deadlines: Please turn in applications to the Downtown Moses Lake Association by the following deadlines:

To attend the June Market apply by June 10th.

To attend the July Market apply by July 15th.

To attend the August Market apply by August 12th.

To attend the September Market apply by September 15th.

Other activities: The Downtown Moses Lake Association will host an Open Mic Night on the stage at Sinkiuse Square from 6:00pm-7:00pm as an additional draw to the Downtown Market. Tables and chairs will be set out in the street for those that want to relax and eat. Large yard games will be spread out throughout Downtown.

Event Contact Information: Contact Lexi Smith, Executive Director of the Downtown Moses Lake Association with any questions.

Phone: (509) 770-1700

Email: director@downtownmoseslake.org